

Guidance / Advice
(section references are to the Executive Order)

Guidance action:	Author	Consult with:	Deadline
Advise OMB Director & CEQ Chair on implementation of the Order and ensure agency conformance (Sec. 3)	Steering Committee on Federal Sustainability		
Provide guidance and assistance on development of agency emission reduction targets (Sec. 3)	Steering Committee on Federal Sustainability	In coordination with DOE's Federal Energy Management Program & Office of the Federal Environmental Executive	
Issue instructions to agency heads on budget and appropriations matters related to the Order (Sec. 4)	OMB		
Issue guidance on GHG accounting and reporting (Sec.5)	CEQ Chair		
Instructions to implement the Order (Sec. 5)	CEQ Chair		
Prepare streamlined reporting metrics to determine agency progress on Sec. 2 goals (Sec. 5)	CEQ Chair	In coordination with OMB Director	
Provide recommendations to CEQ on areas of Federal agency operational & management improvement associated with the goals of the Order (Sec. 5)	Interagency working groups (to be established by CEQ, as appropriate)		
Identify strategies and tools to assist Federal implementation of the Order (Sec. 6)	Federal Environmental Executive		
Monitor and advise CEQ Chair & OMB Director on agencies' implementation of the Order (Sec. 6)	Federal Environmental Executive		

Guidance topic:	Author	Consult with:	Deadline
Provide, to CEQ Chair, recommended Federal GHG reporting and accounting procedures (Sec. 9)	DOE's Federal Energy Management Program	In coordination with EPA, DOD, GSA, Interior, Commerce, & other agencies as appropriate	4.3.2010
Provide recommendations to CEQ Chair on sustainable location strategies for Federal facilities for consideration in Sustainability Plans (Sec. 10)	DOT	In coordination with GSA, DHS, DOD, and other agencies as appropriate	
Provide recommendations to CEQ Chair on revising policies and practices related to Federal local transportation logistics to support implementation of the Order (Sec. 11)	GSA	In coordination with DOT, Treasury, DOE, Office of Personnel Management, and other agencies as appropriate	4.3.2010
Issue guidance on Federal Fleet Management (Sec. 12)	DOE	In coordination with GSA	4.3.2010
Provide recommendations to the CEQ Chair & the Administrator of OMB's Office of Federal Procurement Policy on tracking and achieving reductions of emissions related to Federal acquisition (Sec. 13)	GSA	In coordination with DOD, EPA, & other agencies as appropriate	
Issue guidance on implementation of § 438 of EISA (storm water runoff requirements for Federal development projects) (Sec. 14)	EPA	In coordination with other Federal agencies as appropriate	12.4.2009

Abbreviations

CEQ:	Council on Environmental Quality
Commerce:	Department of Commerce
DHS:	Department of Homeland Security
DOD:	Department of Defense
DOE:	Department of Energy
DOT:	Department of Transportation
EISA:	Energy Independence and Security Act of 2007
EPA:	Environmental Protection Agency
EPEAT:	Electronic Product Environmental Assessment Tool
GHG:	greenhouse gases
GSA:	General Services Administration
<i>Guiding Principles:</i>	<i>Guiding Principles for Federal Leadership in High Performance and Sustainable Buildings</i>
Interior:	Department of the Interior
OMB:	Office of Management and Budget
SSO:	Senior Sustainability Officer
Treasury:	Department of the Treasury