

Timelines for Specific Actions with Deadlines
(section references are to the Executive Order)

Action	Responsible party	Deadline
95% of new contract actions to meet sustainable acquisition requirements of Section 2 (Sec. 2)	Agency head	immediate
Designate a Senior Sustainability Officer (SSO) (Sec. 7)	Agency head	11.4.2009
Set FY 2020 reduction target for agency-wide scope 1 & 2 GHG emissions, in absolute terms, relative to FY 2008 (Sec. 2)	Agency head / SSO	1.3.2010
Provide President with Federal Gov't-wide target for reducing scope 1 & 2 emissions by FY 2020 relative to FY 2008 baseline (Sec. 5)	CEQ chair	2.2.2010
Provide CEQ Chair recommended GHG reporting & accounting procedures for agencies (Sec. 9)	DOE's Federal Energy Management Program	4.3.2010
Provide CEQ Chair recommendations re. revisions to policies & practices related to Federal local transportation logistics (Sec. 11)	GSA	4.3.2010
Issue guidance on Federal fleet management (Sec. 12)	DOE	4.3.2010
Set FY 2020 reduction target for agency-wide scope 3 GHG emissions, in absolute terms, relative to FY 2008 (Sec. 2)	Agency head / SSO	6.2.2010
Submit Strategic Sustainability Performance Plan (Sustainability Plan) to CEQ Chair & OMB Director (Sec. 7, 8)	SSO	6.2.2010; annually thereafter
Provide President with Federal Gov't-wide target for reducing scope 3 emissions by FY 2020 relative to FY 2008 baseline (Sec. 5)	CEQ Chair	7.2.2010
Provide electronic GHG accounting & reporting capability for Federal agencies (Sec. 9)	DOE's Federal Energy Management Program	10.5.2010
Provide President with progress report on agency coordination with Federal adaptation efforts (Sec. 16)	CEQ Chair	10.5.2010

Action	Responsible party	Deadline
Report comprehensive inventory of agency GHG emissions (scope 1, 2, and specified 3 sources) for FY 2010 (Sec. 2)	Agency head / SSO	1.5.2011
Report to agency head on adequacy & effectiveness of agency's Sustainability Plan in implementing the Order (Sec. 7)	SSO	annually
Report comprehensive inventory of agency GHG emissions, 2011 and beyond (Sec. 2)	Agency head	Annually, end of January for previous FY
Provide recommendations for revising Federal agency GHG reporting procedures (Sec. 9)	DOE's Federal Energy Management Program	Every 3 years (or as otherwise necessary)
At least 15% of agency's existing buildings (over 5,000 gross sq. ft.) and building leases (over 5,000 gross sq. ft.) meet <i>Guiding Principles</i> ; make annual progress toward 100% conformance of building stock with <i>Guiding Principles</i> (Sec. 2)	Agency head	FY 2015
Divert at least 50% of non-hazardous solid waste (excluding construction & demolition debris) (Sec. 2)	Agency head	End of FY 2015
Divert at least 50% of construction & demolition materials & debris (Sec. 2)	Agency head	End of FY 2015
Reduce potable water consumption by 2% annually or 26% by FY 2020 relative to FY 2007 baseline (Sec. 2)	Agency head	Annual goal; final reduction by end of FY 2020
Reduce agency industrial, landscaping, and agricultural water consumption by 2% annually or 20% by FY 2020 relative to a FY 2010 baseline (Sec. 2)	Agency head	Annual goal; final reduction by end of FY 2020
Achieve GHG reduction targets for scope 1, 2, & 3 emissions (Sec. 2)	Agencies	FY 2020
All new Federal buildings that enter the planning process are designed to achieve zero-net-energy by 2030 (Sec. 2)	Agency head	2020 and beyond

Abbreviations

CEQ:	Council on Environmental Quality
Commerce:	Department of Commerce
DHS:	Department of Homeland Security
DOD:	Department of Defense
DOE:	Department of Energy
DOT:	Department of Transportation
EISA:	Energy Independence and Security Act of 2007
EPA:	Environmental Protection Agency
EPEAT:	Electronic Product Environmental Assessment Tool
GHG:	greenhouse gases
GSA:	General Services Administration
<i>Guiding Principles:</i>	<i>Guiding Principles for Federal Leadership in High Performance and Sustainable Buildings</i>
Interior:	Department of the Interior
OMB:	Office of Management and Budget
SSO:	Senior Sustainability Officer
Treasury:	Department of the Treasury